

18 October, 2021

Dear Parent / Carer,

As the return to face-to-face learning begins this week, I would like to update you on key dates and important information about the return to school and COVID-safe plans onsite. Please read through the information below and get in touch if you have any questions.

### **Return to school roadmap**

During Term 4, students will return to school in a staged approach, with no mingling or on-site activities.

In schools like ours where we have been learning from home for extended periods of time, students will return to face-to-face learning with NSW Health-approved COVID-safe settings on school sites in the following order:

- from 18 October – department preschools, Kindergarten, Year 1
- from 25 October – all remaining year groups.

The return to school roadmap is subject to change depending on advice from NSW Health. You can stay up to date with the most recent information on our [Advice for families page](#).

For those families who have siblings across year groups I know it will be difficult to keep some at home while others are back at school. But to re-iterate the message above – we need this time to prepare our school and staff for having all our students back, so it's essential that you only send your children to school in line with our set plan.

### **Information about close contacts, self-isolating and COVID-19 cases at school**

The department has updated its pages with detailed guidance for parents and carers about what will happen should there be a confirmed case of COVID-19 at school and students are identified as a close or casual contact.

All schools have COVID-safe plans and are taking precautions to reduce the risk of COVID-19 transmission on-site. This includes enhanced cleaning two times a day in all schools in line with the latest advice from NSW Health and SafeWork Australia.

It is important to note that medical advice suggests transmission among children is lower and when they do catch COVID they generally only have mild symptoms.

### **Contact tracing**

NSW Health will notify the school if there is a positive COVID-19 case who has been infectious while at school and we will in turn notify parents and carers. Contact tracing will be undertaken as it is in all other venues. The action we take will in relation to the operation of the school will depend on how many people the person has been in contact with. In some

cases, this may mean that the school may need to be made temporarily non-operational. Some staff and students may be asked to self-isolate as a precaution while contact tracing is completed.

### **Self-isolation**

NSW Health have made changes to self-isolation requirements for people who are identified as close contacts who are fully vaccinated.

- Close contacts who are fully vaccinated must self-isolate for 7 days (and limit their movements for the next 7 days). Close contacts who are not vaccinated must isolate for 14 days.
- Casual contacts need to get tested and self-isolate until they get a negative test result - even if they are vaccinated.

A reminder that anyone who has the mildest of COVID-19 symptoms must get tested immediately and self-isolate until they get a negative result - even if they're vaccinated.

Please visit the [COVID-19 response protocols page](#) for factsheets on close and casual contacts, isolation guidelines for children and to answer your questions.

### **Vaccination requirements for staff and students**

I want to let you all know that from 18 October all staff onsite required to support the staged return of students will need to be fully vaccinated. You can have confidence that we are handling the evidence requirements with the department and anyone interacting directly with your students will be fully vaccinated. The only exception is staff supporting Out Of School Hours Care who are required to be vaccinated from 8 November.

There may be some staff members who are not yet fully vaccinated or who have an approved medical exemption to not be vaccinated that we are still undertaking a risk assessment around. For this reason some classes may be covered by another teacher. We appreciate your understanding and the need to ensure staff privacy is protected.

COVID-19 vaccination is the best protection against severe illness and also reduces the risk of spreading COVID-19 to others. Getting vaccinated against COVID-19 now will help to protect both you, your family and our school community.

NSW Health are urging all students 12 and over to get vaccinated with the Pfizer or Moderna COVID-19 vaccine as soon as possible before returning to school.

There is currently sufficient supply of the Moderna vaccine to community pharmacies and the Pfizer vaccine to General Practitioners. Bookings can be made via the [Vaccine Clinic Finder](#) [External link](#). Depending on location, bookings are available within the next few days.

### **Updated mask requirements**

To reflect the changes in community settings mask wearing requirements have been updated for schools.

When students and staff return to school, the following requirements are in place:

- masks are required for all staff and students in Year 7 and above in all indoor settings
  - masks are strongly recommended indoors for primary students.
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Masks are mandatory on public transport. This applies to students aged 13 years and over, and to staff when travelling to and from school and during school excursions by public transport or by chartered or private transport services.

## **Ventilation in schools**

Ventilation is an important layer of support under COVID-safe operations alongside vaccinations, mask wearing, reducing mingling across year groups and good cleaning and hygiene. The department's ventilation recommendations have been informed by NSW Health advice, expert advice from the Doherty Institute and the World Health Organisation.

This advice tells us that maximising natural ventilation in our learning spaces is the most effective method for minimising the spread of COVID-19 as it is a very effective way to disperse particles in the air. This can be best achieved by opening doors and windows.

To maximise our school's readiness for the return of students and staff, the department also conducted a statewide review of all windows, fans and ventilation systems to ensure schools can operate them as intended.

The audit confirms the majority of spaces in schools can be adequately ventilated through natural and mechanically assisted ventilation. We are taking action and working with our local Asset Management team to make sure classes can go ahead within the advice received on ventilation for our school. The intent of the individual school ventilation audit reports is to enable our local Asset Management teams to work with schools to discuss our individual spaces and confirm settings on our sites. We are taking action and working with our local Asset Management team to make sure classes can go ahead within the advice received on ventilation for our school and all of our classes will be fully operational from their classrooms. Natural ventilation will be optimal for our classrooms and for this reason, windows and doors will be open when and where appropriate.

Any necessary repair works identified by the review, such as easing and adjusting windows to ensure they operate as intended, will be completed before the full return to face-to-face learning from 25 October.

If you'd like more information, refer to the department's [Ventilation page](#).

## **Wellbeing resources for students and families**

Please take some time to check out our [wellbeing resources for students and families](#). You'll find useful tools for mental health and wellbeing. Please do not hesitate to reach out if we can do anything to help you and your children to prepare for the return to face-to-face learning or if you have any concerns about the return to school.

Thank you again for your continued support during what has already been a fast-moving school term and what can only be termed 'an interesting semester'.

Kind regards,



Donna Stackman

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# COVID-safe operations for schools

Students return to face-to-face learning in staged cohorts. COVID-safe operations are maintained through high rates of staff and student vaccination, safe rostering and physical distancing.

**Department Preschools,  
Kindergarten & Year 1**

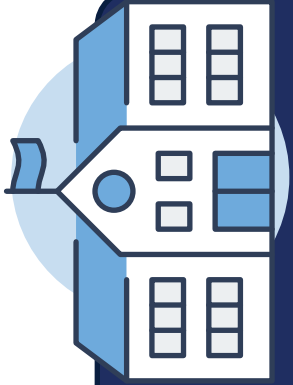
**18  
October**

**All other years**

**25  
October**

From 18 October, students sitting their HSC exams will be able to access their schools full-time for revision and study sessions.

Students should be at school from the date indicated for their year group unless they are unwell.

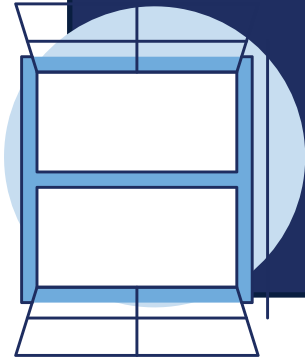


## Drop-offs and pick-ups

Drop-offs and pick-ups will be by staggered groups and all entrances and exits will be used to start and finish school days.

Please follow the physical distancing rules, avoid gathering outside gates, remain off school grounds and wear a mask. (some exceptions made for vulnerable students.)

Try to stay in the car. This does not apply to (OOSHC). Sign-in procedures are required.



## Ventilation

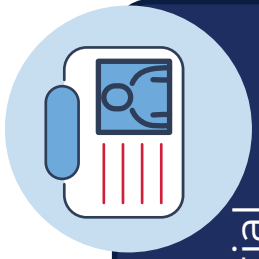
Open or well-ventilated spaces reduce the risk of transmission of COVID-19 because infectious particles are more quickly diffused in the open air than in spaces with less ventilation. Outdoor settings will be used where practicable.



## Vaccination

All adults on school sites must be fully vaccinated against COVID-19, including employees, contractors, volunteers and essential visitors.

Students aged 12 or above are now eligible for a COVID-19 vaccination. Parents and carers can book in a Pfizer or Moderna vaccine now.



## Visitors

Only essential visitors are allowed on school sites. All visitors are required to wear a mask and sign-in using the Service NSW QR code when entering the school.



## Hand hygiene & cleaning

Students will be reminded to wash their hands often. Sanitisers, soaps, paper towels and other essential items will be readily available for students. Enhanced cleaning will continue on our school site.



## Masks

Masks will be required indoors for all staff and students

Year 7 and above and masks are strongly recommended indoors for primary school students.

Students should bring their own masks where possible, but schools will have back-up supplies just in case. Masks are also required for all travel on public transport for children 13 year and older.